

# MANAGING DOCUMENTS REMOTELY



The information a company holds is growing at a rapid pace. Holding thousands of documents across various data stores presents unique challenges, especially when working remotely.

These eye-opening statistics, from the Intelligent Information Management Benchmark report, may help shape your information management strategy, to remain resilient when employees are unable to go to the office.

## CAN YOU ACCESS ANYTHING, FROM ANYWHERE?

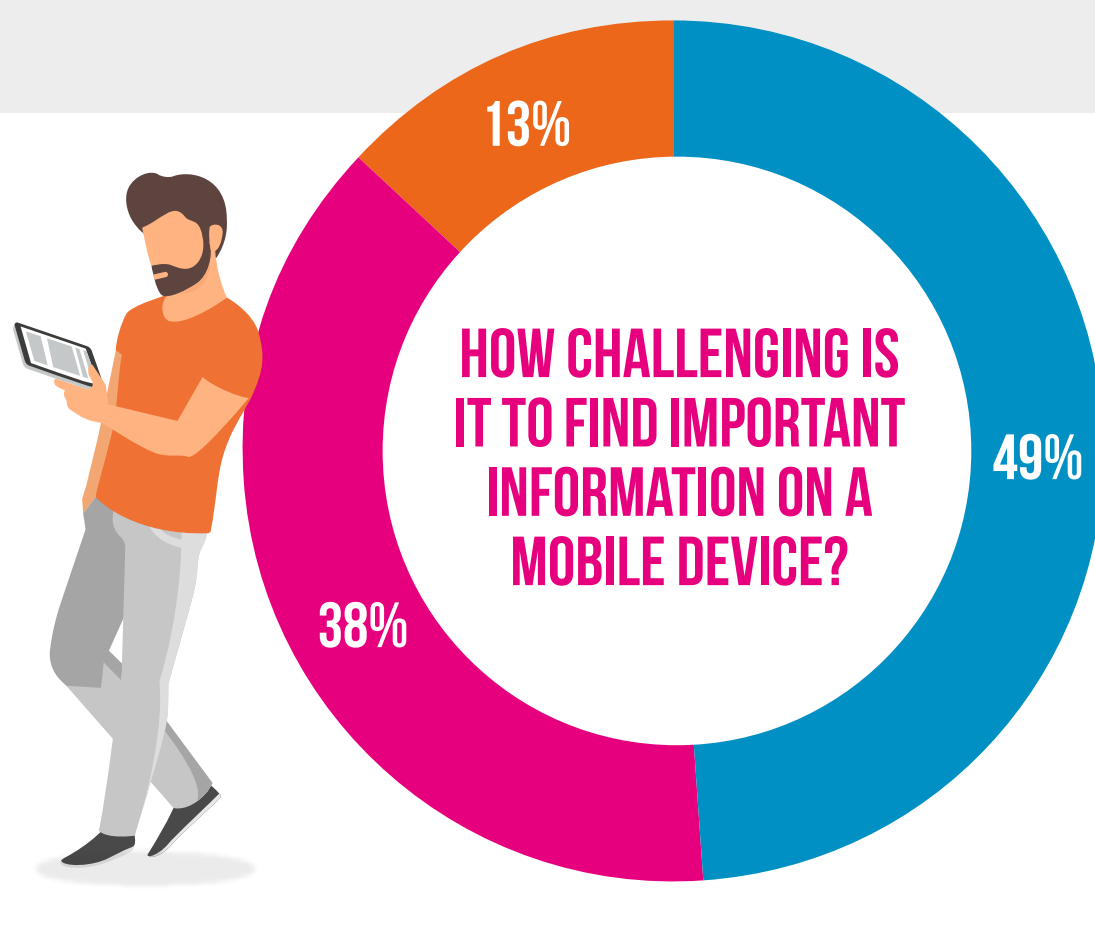
 **81%**

say they need access to corporate documents on their mobile device

**YET ONLY**

 **38%**

say it's quick and easy to find information on a mobile device

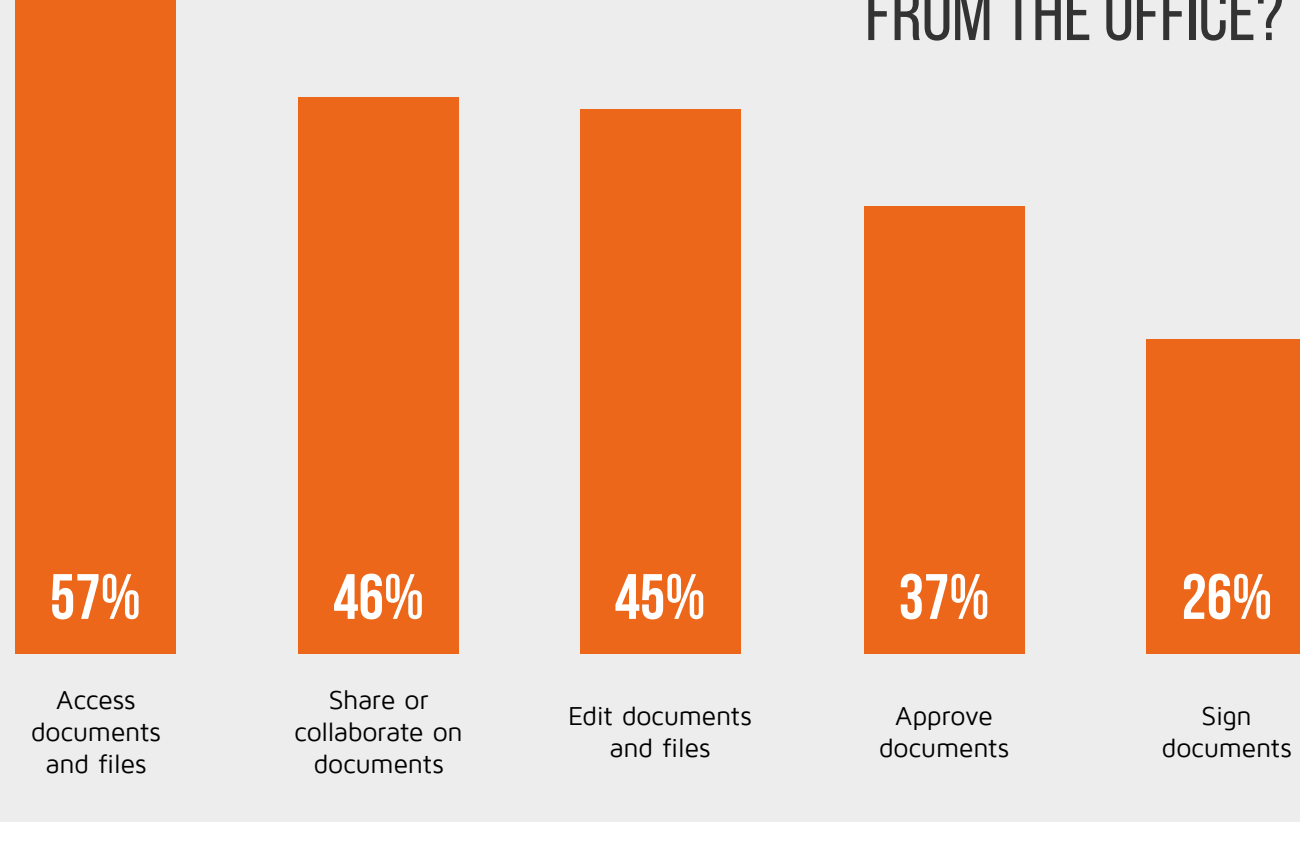


Quick and easy

Sometimes

Almost always

## WHAT CAN WORKERS DO WHILE THEY'RE AWAY FROM THE OFFICE?



**1 in 10**







**WORKERS REPORT THAT THEY CAN'T DO ANY OF THESE THINGS USING A MOBILE DEVICE**

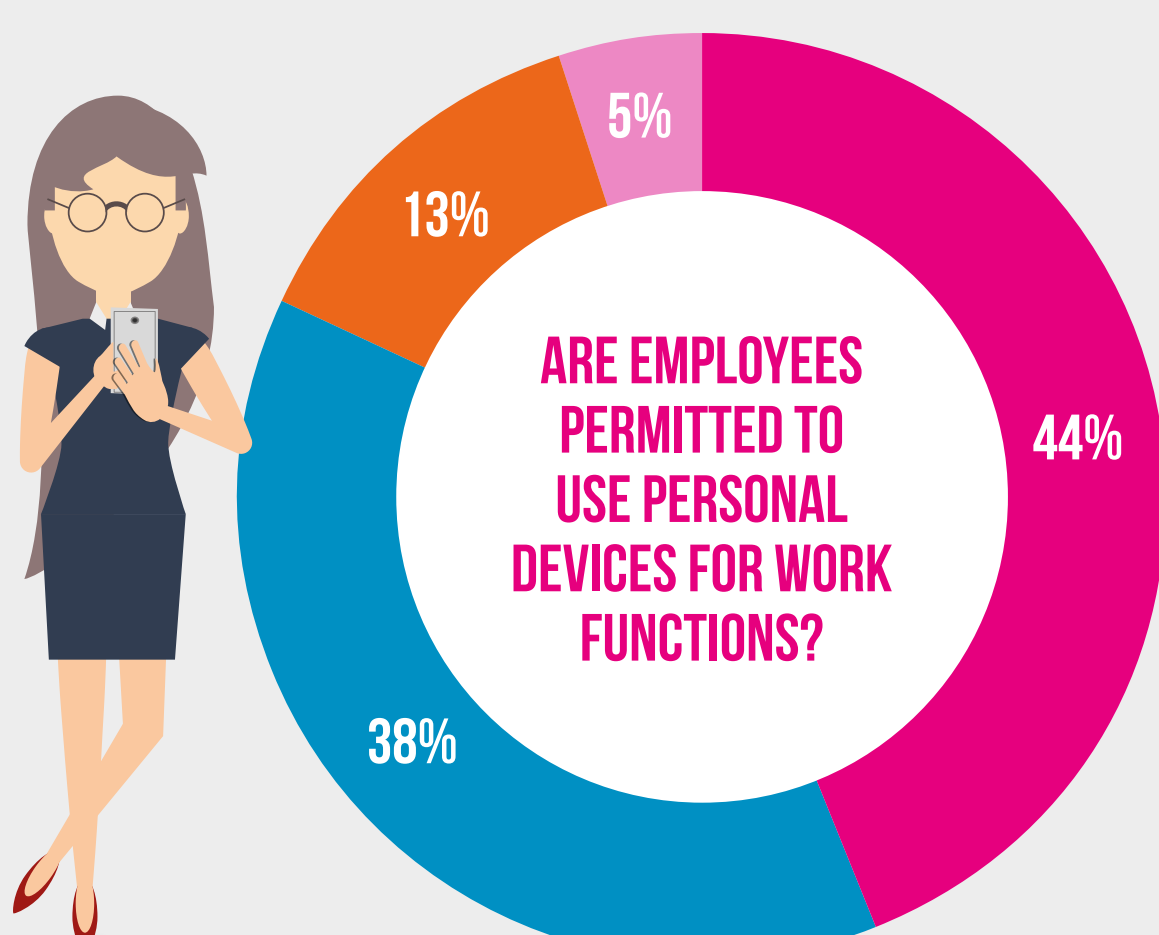
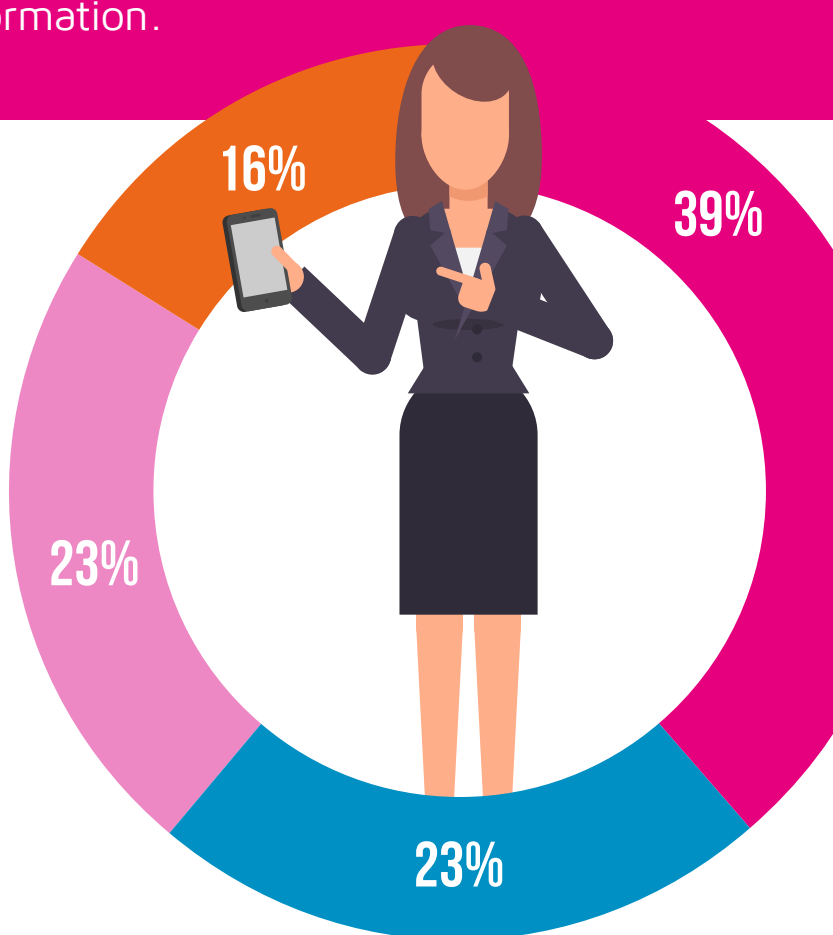
## USE OF PERSONAL DEVICES AND FILE-SHARING APPS

**SHADOW IT:** The use of personal devices and file-sharing apps to access and share company information. This practice is increasingly scrutinised, as companies are realising that BYOD (bring your own device) and file sharing opens them up to a variety of IT and security issues.

**61%** report use of personal file-sharing apps and/or their personal device to access and share company information.

DO YOU USE PERSONAL DEVICES AND FILE SHARING APPS TO ACCESS AND SHARE COMPANY INFORMATION?

-  NO
-  I USE MY PERSONAL DEVICE
-  I USE PERSONAL FILE SHARING APPS
-  I USE MY PERSONAL DEVICE AND FILE SHARING APP



 YES, IT'S ENCOURAGED

 NO, IT'S PROHIBITED

 YES, BUT IT'S DISCOURAGED

 NOT SURE


21st century employees typically view work as "something you do" rather than "a place you go to". In other words, they are able to fulfil the requirements of their job role whilst working remotely. However, without access to crucial company information, productivity can come to a halt. M-Files gives remote workers the piece of mind that the information they need can still be accessed and managed if they are forced to work remotely.

M-Files is the only information management system which organises content based on what is it, and not where it is stored. You can even connect to existing network folders and systems to make them more intelligent with built-in AI to automatically categorise and protect information. To learn more, visit [www.stratas.co.uk](http://www.stratas.co.uk)

### CONTACT

 [www.stratas.co.uk](http://www.stratas.co.uk)

 01908 030400

 @stratas

 /stratas