DATA FORGE HYBRID MAIL SOLUTION

SEND MAIL FROM ANYWHERE WITH THE CLICK OF A BUTTON

The cost of sending mail is often overlooked. One small change to the way you work can result in significant savings for your organisation.

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IT'S TIME TO...

✗ stop buying stamps, envelopes, letterheads, paper, printers, and franking machines.

✗ eliminate the cost of printing locally and managing ad-hoc mail.

✓ enable your team to become more productive by ending manual printing, folding, inserting, labelling, and posting of invoices and letters.

❝ Traditional mail still has a place in a digital enterprise, but it needs to be **controlled and automated** to reduce costs and risks.❞

DAVID WILSON
MANAGING DIRECTOR

SENDING MAIL MADE EASY

If you are ready to move to remote mailing, **Data Forge Hybrid Mail** may be the answer. With the increase in home-based workers, being able to properly manage multiple remote mailing jobs can help your organisation to unlock substantial savings.

FAMILIAR AND CONVENIENT

Our simple hybrid mail driver allows users to print and mail from a familiar environment, via the internet, 24/7. They can preview mail items, add attachments, and submit mail directly or via an approval queue into our secure and remote print and mail facility.

AUTOMATE AND OPTIMISE MAIL

The remote mailing operation receives encrypted print-ready jobs, ready for use in upstream production processes. This allows users to remove the operational burden of creating and sending mail.
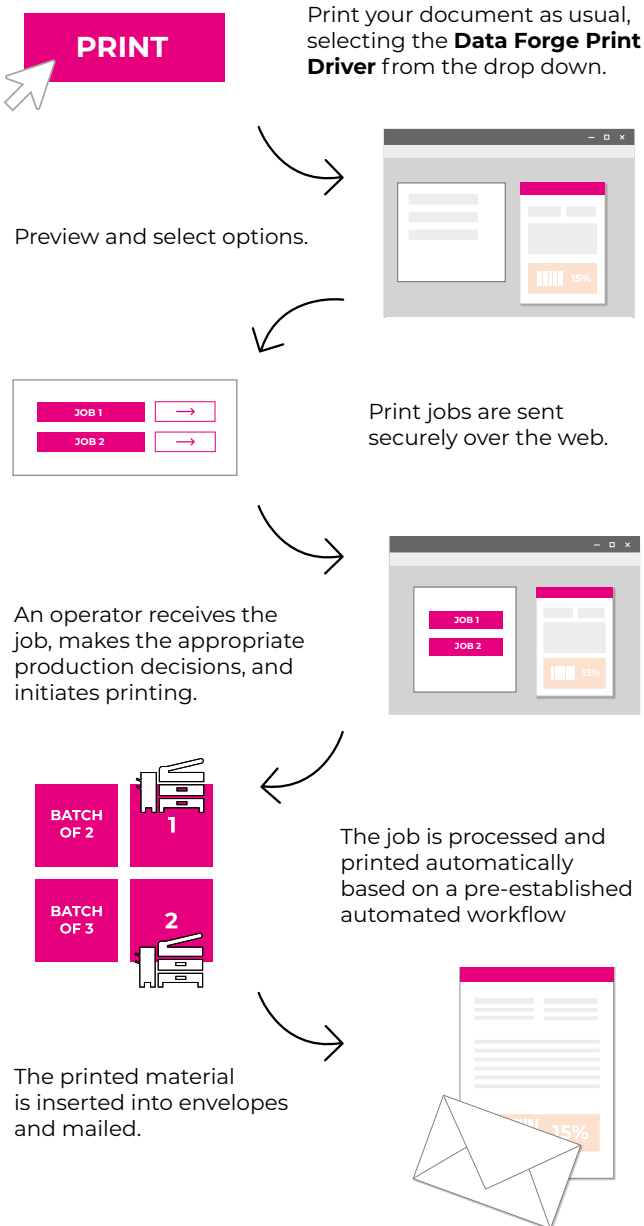
JUST CLICK PRINT

Users simply click "Print" as normal. Using a standard print driver and web portal to submit and view mail jobs, the process remains seamless and familiar. This no-hassle system ensures that users are informed, as complete visibility of the mail process is delivered via a web portal.

HYBRID MAIL WORKFLOW

PRINT

Print your document as usual, selecting the **Data Forge Print Driver** from the drop down.

Preview and select options.

JOB 1 →
JOB 2 →

Print jobs are sent securely over the web.

An operator receives the job, makes the appropriate production decisions, and initiates printing.

JOB 1
JOB 2

BATCH OF 2   1

BATCH OF 3   2

The job is processed and printed automatically based on a pre-established automated workflow

The printed material is inserted into envelopes and mailed.

USER EXPERIENCE

✓ Eliminate overhead costs like paper, envelopes, toner, and postage.

✓ Stay in control of branding, finishing, and inserts.

✓ Access a simple and intuitive web interface available 24/7.

✓ Rely on secure transmissions, with no complex registration or login process.

✓ Preview documents before sending in real-time.

✓ Have complete visability of the mailing process.

THE RESULT?

✓ A more productive team who no longer have to print, fold, insert, label and post invoices and letters

✓ No longer buy stamps, envelopes, letterheads, paper, printers, and franking machines.

✓ The cost of printing locally is eliminated.

✓ Automated handling of print jobs.

✓ Optimised mailing tasks.

✓ Reduced management costs.

EXAMPLES OF AD-HOC MAIL DOCUMENTS

Business letters	Invoices	Quotes
Certificates	Contracts	Reminders
Collection letters	Credit letters	Promotional letters
Confirmation letters	Dispute letters	Welcome letters

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